

# MCH Driveway Guidelines

All parents are expected to follow our traffic management plan. It is also the parent's responsibility to ensure that anyone picking up or dropping off your child is aware of our safety guidelines. This will ensure safety and the prevention of injury and accident.

- \* Take your time. Drive slowly. Wait patiently. Do not pass. Never exceed 5 MPH. **Please come to a complete stop at the crosswalk, whether children are present or not.** Do not continue forward until all children are safely on the sidewalk on either side of the driveway.
- \* Do not leave your vehicle running when you are not in the driver's seat . When you get out of your car to buckle your child, you must turn off your car.
- \* Never leave any child or infant unattended in a vehicle.
- \* Cell phone use will not be permitted in the driveway.

## Arrival Guidelines

Elementary: Arrival 8:30-8:45  
Early Childhood: Arrival 8:30-8:45  
Toddler: Arrival 8:30-8:45

Do not allow your child to exit the car without an adult escort (staff member or parent).

Receiving happens every morning from 8:30 – 8:45  
This is a heavy traffic time so please use caution. Allow 10-15 minutes for Drop-Off and Pick-Up.

**Elementary Children Families** may park in the designated parking spots in the lower lot and walk can walk by themselves from the top of the stairs between Bldg A & B or you can go through the receiving circle and drop your child at the top of the stairs between Bldg A & B. **Please do not drive on the wrong side of the driveway to pull into a parking spot.**

**Early Childhood (Preschool/Kindergarten) Children** should be received from your vehicle. There is not space for parents to park and walk their child to their classroom.

**Toddler Children** can be walked to the covered playground until children are ready to be received from cars.

**Extended Care Families** may park in the designated parking spots in the lower lot and walk your children to their classroom.

**\*\*Do not take a left turn into the driveway off of 218th if there is a line in the driveway. Drive up 218th and turn around in the 1st driveway on your right. (La Casa)**

## Dismissal Guidelines

Elementary: Dismissal 3:10—3:15  
Early Childhood: Dismissal AM 11:45 –12:00  
Dismissal Full Day 3:00-3:15  
Toddler: Dismissal AM 11:30-11:45  
Dismissal Full Day 3:00-3:15

***\*Do not come to the classroom to pick up your child. Teachers need to keep their attention on the children in their care and dismissal systems need to be followed to ensure everyone's safety and maintain an effective traffic flow.***

**Elementary Children** will walk to the top of the stairs by themselves where parents should be waiting in their vehicles.

**Early Childhood Children** will be escorted to their parents vehicle. Parents will need to buckle their children into their car seats.

**Toddler Children** will be escorted to their parents vehicle. Parents will need to buckle their children into their car seats.

- \* **As a reminder, do not leave your vehicle running when you are not in the driver's seat . When you get out of your car to buckle your child, you must turn off your car.**

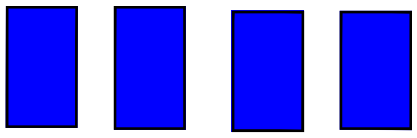
Building B

Building A

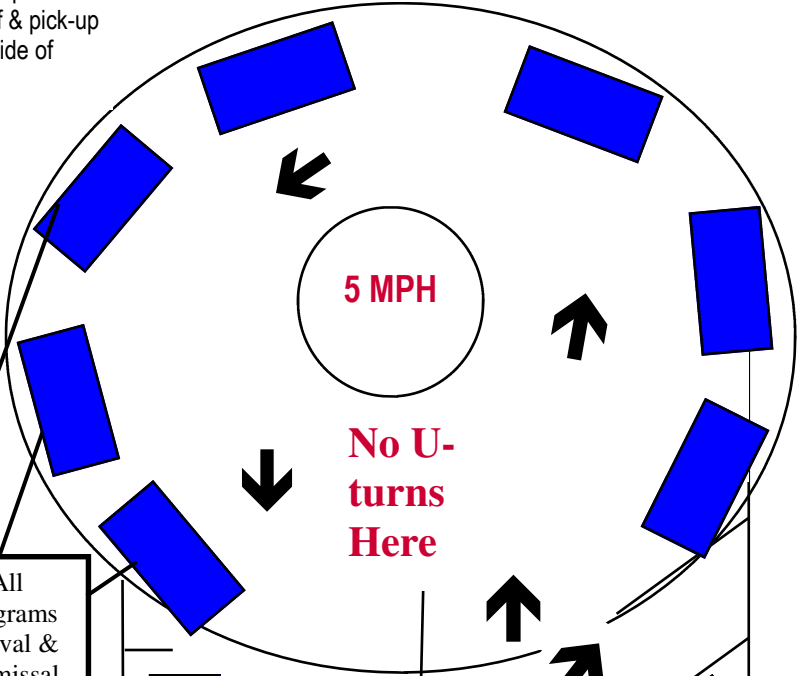
Queue up for drop off & pick-up on outside of circle.

All Programs Arrival & Dismissal

Cars must be parking facing down the hill



Staff Parking Only

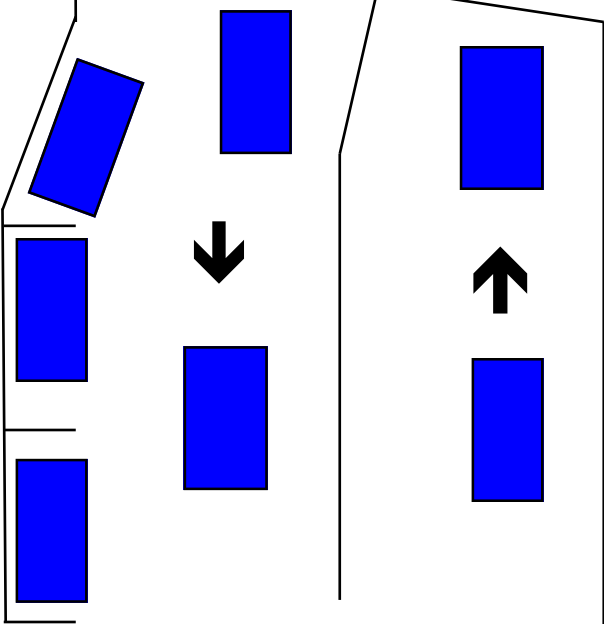


5 MPH

No U-turns Here

No Passing Zone  
5 MPH

Staff Parking Only



5 MPH

**REMEMBER:**  
Always stop at the crosswalk and no cell phone use is permitted once you enter the driveway