

Montessori



## Montessori Children's House Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a no-job-related medical condition or handicap, or any other legally protected status.

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_  
U.S Citizenship or Permanent Resident?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If no, then when does your  
work visa expire? \_\_\_\_\_

Position Applying For: \_\_\_\_\_ Anticipated Salary \$ \_\_\_\_\_

No. Hours Per Week Desired: \_\_\_\_\_ Are you over 18 years of age or older? \_\_\_\_\_

**Resume:** You may attach a current resume and refer to it in this application.

**Education:** Circle highest grade completed: 8 9 10 11 12 HS Equivalency Diploma CDA? Yes\_\_\_ No\_\_\_

Circle number years of college: 1 2 3 4 5 6 Degree(s) Earned: \_\_\_\_\_

Name of college(s) attended: \_\_\_\_\_

Early Childhood Education Credits:

Course Title	# of Credits	Course Title	# of Credits

Do you hold a Montessori teaching certificate? \_\_\_\_\_ If yes, please list training institute and date: \_\_\_\_\_

\_\_\_\_\_ AMS \_\_\_\_\_ AMI \_\_\_\_\_ MACTE accredited \_\_\_\_\_

Do you have any experience supervising the work of others? \_\_\_\_\_

Are you planning to continue your education further? \_\_\_\_\_ On what dates are you available to begin work? \_\_\_\_\_

**Experience** (Start with most recent employer) – These people may be contacted by MCH

Company Name	Position Held	Address/Phone No.
		Dates Employed:
		From: To:
	Name of Supervisor	Salary:
		Start: End:
Company Name	Position Held	Address/Phone No.
		Dates Employed:
		From: To:
	Name of Supervisor	Salary:
		Start: End:
Company Name	Position Held	Address/Phone No.
		Dates Employed:
		From: To:
	Name of Supervisor	Salary:
		Start: End:

Have you ever been accused of any form of child abuse? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain:

Have you ever been convicted of a crime other than minor traffic offenses? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please state the nature of the offense, where the offense occurred, date, and sentence imposed:

Have you ever been discharged or forced to resign from a position? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain:

Is there anything that prevents you from performing the essential functions of this job with or without reasonable accommodation?

Explain briefly why you want to work for MCH:

Use the space below to describe any additional experience relating to group care of children (e.g., volunteer work, student internships, Montessori experience, etc). State the number of weeks and/or hours at each experience, including preparation time. Indicate ages of children in each group.

Do you have current first aid training? \_\_\_\_\_ CPR? \_\_\_\_\_ adult or pediatric? \_\_\_\_\_

I certify that the answers given herein are true and complete to the best of my knowledge. Furthermore, I authorize the school to investigate all information contained in this application and all persons to furnish information to the school. I understand that this is an application for employment and that no employment contract is being offered.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Deadline for Applying: \_\_\_\_\_

# Application Form Questions

Describe your ideal job: \_\_\_\_\_

Why do you want to work in childcare? \_\_\_\_\_

What is your philosophy of childhood education? \_\_\_\_\_

What is your philosophy of behavior guidance? \_\_\_\_\_

If hired, what kind of commitment do you expect to be able to give to our organization? \_\_\_\_\_

What would you say are your goals for the next 1-5 years? \_\_\_\_\_

What would you say are your goals for the next 5-10 years? \_\_\_\_\_

If we were to ask your best friend what he/she thought your 5 best qualities are, what do you think he/she would say?

If the same person were to say what you need to improve, what would it be? \_\_\_\_\_

What age group do you prefer working with? \_\_\_\_\_

Is there an age group you absolutely would not want to work with? \_\_\_\_\_

Describe a positive experience with children, tell what happened and what you think you did to make it positive.

Describe a challenging experience in disciplining children. Tell what you did, and what the outcome was. If you think it could have been handled differently, tell what you would do, if you could deal with it again.

How would you go about working with a child with special needs? \_\_\_\_\_

How would you develop a positive relationship with parents? \_\_\_\_\_

Do you prefer a team relationship with your co-worker, or would you rather have one person in charge?

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Please feel free to add any other comments: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_