

January 8, 2016

Re: 2016/17 Infant-Toddler Application for Enrollment

Dear MCH Families,

Happy New Year! We hope everyone had a wonderful holiday break, are happy to be back at school and are getting into the swing of the New Year.

January is re-enrollment time. We are attaching the Application for Enrollment for the 2016/17 school year. If you're planning on your child returning to MCH next year, please complete the attached Application for Enrollment. We've updated our contractual language with the help of our attorney. Please be sure you read and initial certain sections as well as have both parents sign and date the last page on the Enrollment Contract. In order to secure your placement in the Infant Toddler Program, your Applications for Enrollment for the 2016/17 school year **must be returned to the office by January 31st** along with a \$125 enrollment fee. We are excited to announce that we already have a waitlist in place for next year and anticipate full enrollment for September 2016. Any open spaces after January 31 will be made available to new incoming students.

If you are planning to enroll a younger sibling at MCH, **we will prioritize their placement if their Application for Admission is received by January 31**. Any open spaces after January 31st will be made available to new incoming students. Please inquire in the office for an additional Application for Admission for younger siblings.

If your child is not continuing at MCH, we ask that you kindly return the included Regret Letter. This letter assists us with our enrollment management, and will allow us to fill open spaces quickly and effectively.

We are hosting our annual **Open House** on **Saturday, January 23rd** for prospective families. If you know of any families with children who are potential candidates for MCH please point them to our website www.mchkids.com for details, or have them contact the main office to RSVP for the Open House.

MCH is honored to be the only Montessori School in Redmond or Sammamish that is AMS Accredited. As an AMS Accredited School, it is our top priority to offer quality education and programming and retain our top teaching talent, while simultaneously remaining affordable yet competitive. MCH determines tuition increases both by comprehensive budget projections and a thorough annual tuition study of the surrounding schools. Because we strongly believe that a 5 day schedule is in the best interest of most young children, we have a goal to eliminate our 3 day and 4 day toddler program after next school year. Thus our 3 and 4 day schedule rates have increased fairly significantly and our 5 days schedules had an average increase of 6%.

If you are continuing on in our Toddler program next fall and are currently enrolled in a 3 or 4 day schedule, we highly encourage you to consider moving your child to a 5 day schedule. By the time your child is 3 and moves into our Early Childhood program, there will no longer be an option for a schedule of less than 5 days a week. We will be offering the following incentive for the remainder of this school year, **if you move your child from a 3 or 4 day schedule to a 5 day schedule this school year, we will honor the 5 day rates from the 2015 Tuition Schedule rather than applying the new 2016 tuition rates. This offer is for this school year only.**

As always, please do not hesitate to contact me directly if you have any questions or concerns.

Best regards,

Jennifer Wheelhouse, Head of School
Montessori Children's House, Inc.
Office: 425-868-7805 or jennifer@mchkids.com